



Lord Selkirk School Division International Student Program

221 Mercy Street Selkirk, Manitoba R1A 2C8 Canada
 ispdirector@lssd.ca (204) 482-6926 ext. 3251 isp.lssd.ca

Educational Care & Excellence

HOME INFORMATION

Date of Application:

Family Name:

Home Address:

Mailing Address (if different):

Home Phone:

Do you communicate regularly by email?

Home Email:

Additional Email:

HOMESTAY PARENT 1 – PRIMARY CONTACT

Family Name:

Given Name:

Cell Phone:

Work Phone:

Place of Employment:

Occupation:

Work Schedule:

Part time Full time Shift work

Birth Date:

HOMESTAY PARENT 2 – PRIMARY CONTACT

Family Name:

Given Name:

Cell Phone:

Work Phone:

Place of Employment:

Occupation:

Work Schedule:

Part time Full time Shift work

Birth Date:

Please provide the following information for all other members of your household, including non-family members residing in your home.

OTHER OCCUPANTS IN HOUSEHOLD

Name	Gender	Birth Date (mm/dd/year)	Relationship	School/Occupation

Do you have any family members or friends of the family who stay periodically overnight?

Name	Relationship



Canadian Association of Public Schools - International | Association canadienne des écoles publiques - International



ABOUT YOUR FAMILY

Has your family ever been a homestay family? yes no

How did you hear about this program?

school sign newsletter newspaper ad friend other: _____

What languages are spoken in your home?

Do you have any pets? no yes (if yes please specify)

Do any of your family members smoke? yes no

Is smoking allowed inside your home? yes no

Does your family make regular trips to a cabin, to visit relatives, etc.? yes no

If yes, please specify location & activity:

Alternate phone number while you're away:

Briefly describe any scheduled activities or interests that you are involved in and if the student would be included.

How does your family usually spend weeknights, weekends and spare time (include regularly scheduled activities)

Describe any family/household rules that you would expect your student to follow?

Does your family attend religious services or participate in fellowship/youth group activities? If yes, please specify: *(your response to this question is optional)*

Would you be comfortable hosting a student who has a religious belief other than what is practiced in your home?

Are there any health issues or concerns within your home or family that would be important for us to be aware of?

Please feel to provide any further information that might be useful:

YOUR HOME

Bi-level

Bungalow

Condo

Duplex

Apartment

How many bedrooms are available in your home for International Students? _____

Where are these bedrooms located? upstairs main floor basement

**We prefer that students be placed in main floor or upper level bedrooms, but if necessary, lower level bedrooms must meet building codes and the lower level must be finished. There must be a window in the basement bedroom that meets MB Building Codes – Typical dimensions are: 92 cm x 38 cm or 59.2 cm x 59.2 cm. The window must open to allow an escape route.*

How many bedrooms does your home have? _____

How many bathrooms does your home have? _____ full _____ half

What type of Internet access is available for the student? wireless high speed

****Internet access must be available for International Students***

Do you have a fire extinguisher in your home? yes no

Do you have working smoke detectors on each level of your home? yes no

**Please note: Smoke alarms are required on each floor between the bedrooms and living area.*

Please check any of the following available in your home:

Deck/patio

Exercise equipment

Security system

Laundry facilities

Pool/hot tub

Musical instruments:

Other:

List any other information about your home that you think is important for us to know:

STUDENT PREFERENCES

How long would you like to host a student in your home for?

Short term (10 weeks- 3 months)

1 semester (5 months)

2 semesters/full year (10 months)

Respite (temporary care, holidays and emergency)

Gender and age preference of International Student:

No preference

No age preference

Male

10-14 years old (Junior High)

Female

15-19 years old (High School)

Are you willing and able to take more than one student? yes no If yes, how many?

Date your home is available for an International student:

Would you be willing to host a student who had special dietary needs (religious restrictions, vegetarian, etc.)?

yes

no

If yes, what types of meals would you be willing to provide?

celiac

vegetarian

vegan

allergy adapted

other:

Write a generic message to international students that we may include with your family profile that will be sent to students who will stay with you.

HOMESTAY FAMILY AGREEMENT

1. I will act as a judicious, caring parent, and regard the International Student as a family member. I will maintain involvement the student's daily life at school. I agree to interact with the student daily, include the student in appropriate family activities and occasionally transport the student to certain activities, as required.
2. I agree that the primary consideration for hosting a student is for the cross-cultural experience. I agree to respect the culture and values of the student and provide activities and/or experiences that will expose the student to our Canadian culture.
3. I will keep all information about the student confidential. Personal information about the student will be shared only with the International Student Program (ISP). When disposing of any information regarding the student, I will shred or similarly discard any documents. I will not share information with anyone not authorized by the ISP staff.
4. I will contact the ISP should problems occur with the student (legal, medical, academic, behavioral, etc.). I will immediately advise the ISP of any medical emergency or accident.
5. I will set clear, reasonable and age-appropriate rules for the student, and ensure they are clearly understood. I acknowledge that the student may not use any drugs, alcohol, tobacco or other controlled substances, and I agree to contact the ISP directly and immediately, should these issues arise.
6. I will provide an environment conducive to homework completion and studying, and will provide supportive interest in the student's school progress. I will attend parent/teacher interviews as requested. If academic challenges are encountered, I will contact the school and the ISP to undertake appropriate and timely interventions.
7. I will inform the ISP of any concerns regarding issues with student communications, behavior, or non-compliances with our home rules.
8. I will inform and update the ISP of any communications between the student's biological family and me. I will re-direct any matters concerning academics and financials directly to the ISP. ISP recommends that visitors to Canada are not encouraged to stay with the homestay family. Visitors must make their own arrangements for lodging and ISP will help facilitate the sharing of that information. ISP must be notified of visitors coming to see ISP students.
9. I will provide each student with his/her own bedroom. The bedroom will include the necessary furnishings and an area appropriate for studying.
10. I will provide the student with phone numbers to reach me during the day, as well as a house key, alarm security codes and instructions regarding home safety.
11. I will provide the student with three meals daily and other reasonable snacks.
12. I will inform the ISP if there is a change of my contact information (phone numbers, email addresses, etc.).
13. I understand that the ISP may move a student if it is in the best interest of the student. I will only be paid for the time that they were there.
14. I will not allow an International Student to drive any motorized vehicle.
15. I will not allow an International Student to participate in any activity that may be considered dangerous or inappropriate to the student. If I am not sure if an activity is appropriate, I will contact the ISP.
16. I am aware that I am responsible for arranging adequate liability insurance to cover an International student living in my home.
17. I understand that hosting a student does not automatically guarantee that I will host a student in the future.
18. I will obtain consent from the ISP for student travel. Adequate notice must be provided to the ISP if documents are required for travel.
19. If it is necessary for me to be away from home, I will make arrangements for a responsible adult, who has passed a recent Child Abuse Registry Check and Criminal Record Check, to stay at my home with the student. If it is an emergency, I will inform the ISP immediately. I understand that an LSSD International Student cannot be left alone overnight. If I do I will make proper arrangements for the student as per the ISP guidelines.
20. I will follow all policies as they pertain to the Homestay Program of the Lord Selkirk School Division.
21. I understand that it will be my responsibility to welcome the student at the airport when they arrive and take them to the airport for their departure. If I am unable to provide this service for my student, I will make suitable arrangements with family and/or friends.

The Lord Selkirk School Division requires that all homestay parents (and adults over the age of 18 years who live in the household) submit to a Criminal Record check (\$10 per person) and a clearance from the Child Abuse Registry. Child Abuse registry forms are available from the International Student Program and must be submitted only once this application is approved and subject to home inspection.

All homestay families are responsible for informing the International Student Program of any changes in the status of their family.

I have read the important notes regarding my application. I hereby certify that the information given in this application is true, correct, and complete, to the best of my knowledge. I understand that falsified or misleading statements and omissions will result in rejection of my homestay application.

I understand that any information secured by the Division is protected by the Protection of Privacy provisions of the Freedom of Information and Protection of Privacy Act. The Lord Selkirk School Division will use information obtained on this Form only to complete the homestay family application process. This includes conducting reference checks. This information will not be shared with other organizations and will remain confidential.

Applicant Signature _____ Date: _____

Applicant Signature _____ Date: _____

REFERENCE INFORMATION

Please provide three references, other than family, who would be prepared to support your application.

	Name	Relationship	Home Phone/Cell
1.	_____	_____	_____
2.	_____	_____	_____
3.	_____	_____	_____

By submitting this application, you are consenting to Lord Selkirk School Division conducting reference checks as the Lord Selkirk School Division deems suitable.

INTERNATIONAL STUDENT PROGRAM CONTACT INFORMATION

Please return your completed application form to:

Lord Selkirk Regional Comprehensive Secondary School

c/o International Student Program

221 Mercy Street, Selkirk, MB, R1A 2C8

Phone: 204-482-6926 ext :3274

Email: ispdirector@lssd.ca