



AGENT QUESTIONNAIRE

CONTACT INFORMATION

NAME OF AGENCY:

ADDRESS:

City:

Prov. or State:

Country:

Phone:

Fax:

Email:

Website:

YEAR ESTABLISHED:

NUMBER OF EMPLOYEES:

NAME OF OWNER/MAIN CONTACT:

Title:

Email:

NAME OF SECONDARY CONTACT:

Title:

Email:

WHICH COUNTRY/COUNTRIES DO YOU RECRUIT FROM?



REFERENCES

Please provide the names and contact numbers of three Canadian business references that you currently represent (if available):

REFERENCE 1:

NAME: _____

ORGANIZATION: _____

Phone: _____

Email: _____

City: _____

Country: _____

REFERENCE 2:

NAME: _____

ORGANIZATION: _____

Phone: _____

Email: _____

City: _____

Country: _____

REFERENCE 3:

NAME: _____

ORGANIZATION: _____

Phone: _____

Email: _____

City: _____

Country: _____

I _____ (agency representative) give my consent to the Lord Selkirk School Division (LSSD) to inquire about my character and suitability as a possible agent/agency. I hereby release LSSD, affiliated employees and any person or institution that provides LSSD with any lawful information about me or the agency from any and liability whatsoever resulting from any such inquiry or all communication.

I have read and understand the content of this document and I acknowledge that the information I have provided is accurate and truthful.

Agent Representative(s)

Signature(s): _____

Date: _____

(DD/MM/YYYY)



AGENT QUESTIONNAIRE

AGENT SERVICES

Please check off each box that is applicable to your agency:

- The agent will communicate on a regular basis with the Lord Selkirk School Division's International Student Program Personnel.
- The agent has a current website for students interested in studying abroad and will link The Lord Selkirk School Division to the website.
- With the consent of the International Student Program Director, the agent will represent the Lord Selkirk School Division education events and will organize and support LSSD's at special special events in the agent's country.

ADDITIONAL INFORMATION

We will endeavor to complete the agent application process as quickly as possible. Please complete this questionnaire fully and return it for further consideration.

Note that while you are welcome to submit applications on behalf of your student clients, we will not enter into an agreement until the process has been completed and no commissions or other payments will be offered until an agreement is reached. Please be aware that after review of your application, to become an agent representative, the Lord Selkirk School Division may choose not to enter an agreement at this time.

Please complete and send this questionnaire and any other supporting documentation to ispdirector@lssd.ca